

COURTAULD INSTITUTE OF ART ACCESS AGREEMENT

Effective 2009/10 Academic Year

Fee limits

The Courtauld Institute of Art offers one undergraduate degree course that normally recruits between forty and fifty each year. The Institute will continue to charge the maximum permissible tuition fee to home/EU undergraduates in each year. The fee in 2009/10 shall be £3225, and it is recognised that this fee cap is expected to rise with inflation on an annual basis.

Amounts of additional fee income to be spent on access measures

The Institute will continue to spend approximately 25% of its annual additional fee income on widening access. Approximately 75% of this money shall be allocated to student bursaries, with the remaining 25% allocated to supporting outreach activity.

Bursaries and other financial support for students

In a revision to the original access agreement, the Institute will award two types of bursary to students:

Standard Minimum Bursary

The Institute will award minimum standard bursaries to cover the difference between the 2009/10 tuition fee of £3,225 and the 2009/10 full Higher Education Maintenance Grant of £2,906 to all those students in receipt of the full Higher Education Maintenance Grant.

In 2009/10 this Minimum Bursary shall be £319.

Courtauld Bursary

The Institute will also award bursaries of £4,000 to four students in receipt of the full Higher Education Maintenance Grant who come from a group defined by HESA as being under-represented in Higher Education. Priority shall be given to students: i) who have been educated in the state sector (where Art History is not normally offered as part of the curriculum) ii) who live in neighbourhoods defined as having low higher education participation rates iii) who come from families classified as socio-economic groups 4-7.

These bursaries, normally given in the form of fee waivers or a maintenance award and increased by any inflationary rise in the level of the tuition fee, will continue to be given in years two and three subject to satisfactory academic performance.

Unspent monies in any one year shall be reallocated to eligible students and outreach activities as appropriate. Normally, this shall be done in the following year.

Provision of information to students

Clear information on the costs of studying at the Institute, and on financial support available, is provided for all prospective students, both on the Institute's website and in the undergraduate prospectus.

Further targeted information and support is provided on an individual basis through the Academic Registry for those who are offered a place at the Institute but may have financial concerns (this includes information on estimated sums needed for rent, service bills, travel in London, food, clothing, laundry, books, field trips, travel home and personal expenditure).

From 2008/09 entry onwards, all students offered a place have been advised to make sure they agree to disclose their household income to the Institute via the SLC website, to ensure all bursary-eligible students are known to the Institute.

Outreach Work

A copy of the Institute's revised Widening Participation Strategy is attached to this agreement. This was subject to a great deal of review by the Admissions and Widening Participation Committee in 2007/08 and approved by the Academic Board in June 2008.

Main activities

1. Teachers' Gallery events: to raise state sector awareness of the Institute and the discipline of art history in general, teachers from state schools in the Institute's target areas shall be invited to attend special events to coincide with the launch of each special exhibition held at The Courtauld Gallery.
2. Student Ambassadors: to plan and deliver outreach sessions in the target areas.
3. Teachers' Forum: a group of up to 10 state school teachers to become part of The Courtauld's Teachers' Advisory Forum, meeting once each term with Institute staff to develop policy.
4. Youth Council: Forum teachers will nominate at least two students from their school to become part of The Courtauld Youth Council.

Target Groups

Secondary and Sixth form teachers, and students studying art and art history.

Reach of activities

State schools located in Camden, Islington, Tower Hamlets, Hackney and Newham.

Milestones

To enable milestones to be set, The Courtauld must first establish baseline data which will allow management information decisions to be made. The Institute therefore proposes to set the following milestones using baseline data derived from HESA and covering the 2004/05-2006/07 academic years.

All groups defined by HESA as being under-represented in Higher Education are also under-represented in the Institute's pool of applicants and students. However, because of the small and specialist nature of the institution the setting of definite short-term milestones is impractical, especially as the history of art is not part of the state sector syllabus.

Interim (i.e. by the end of the current institutional Widening Participation Strategy in 2009-10) milestones:

to achieve a consistent increase in the number of students recruited from the state sector and low participation neighbourhoods

Long-term (by 2012-13) milestones:

50-60% of all undergraduate students to come from the state sector
5% of all undergraduate students to come from low participation neighbourhoods
4% of all undergraduate students to be in students eligible to receive the Disabled Students' Allowance

Institutional Monitoring Arrangements

Progress against the milestones shall be measured annually and monitored by the Admissions and Widening Participation Committee, which reports to the Governing Board through the Academic Board. Particular attention shall be paid to the three-year moving average for this data¹, so that any major changes can allow targets to be amended accordingly.

Dr Gareth Morgan
Academic Registrar
October 2008

¹ Current averages used to inform milestones are taken from HESA data for the three-year period 2004/5 to 2006/07

Financial Projection for switch from current to new scheme, effective 2009/10

	Current access scheme 2008/09	Year 1 of new scheme 2009/10	Year 2 of new scheme 2010/11	Year 3 of new scheme 2011/12	Year 4 of new scheme 2012/13
Maximum HE Maintenance Grant income threshold for full HE grants for new entrants in 08/9 and 9/10	2835	2906	tbc	tbc	tbc
income threshold for full HE grants for new entrants in 06/7 and 07/8	2500	25000	tbc	tbc	tbc
	18360	18360	tbc	tbc	tbc
Home UG Fee	3,145.00	3,225.00	3,308.85	3,394.88	3,483.15
Pre-top up fee (assumes 2.6% pa after 2009/10 figures)	1,250.00	1,285.00	1,318.41	1,352.69	1,387.86
Difference	1,895.00	1,940.00	1,990.44	2,042.19	2,095.29
Additional income assuming 150 ugs of which	284,250.00	291,000.00	298,566.00	306,328.72	314,293.26
25% goes to widening access of which	71,062.50	72,750.00	74,641.50	76,582.18	78,573.32
75% to bursaries	53,296.88	54,562.50	55,981.13	57,436.63	58,929.99
25% to outreach activities	17,765.63	18,187.50	18,660.38	19,145.54	19,643.33

Assumed statutory bursary figure (inc by 2.6% pa) Supporting 21 (7 in each yr) students with minimum bursaries	310.00	319.00	327.29	335.80	344.53
	6,510.00	6,699.00	6,873.17	7,051.88	7,235.23
4000 bursary (inc by 2.6% pa)	4,000.00	4,000.00	4,104.00	4,210.70	4,320.18
Supporting 4 students		16,000.00			
Supporting 8 students			32,832.00		
Supporting 12 students				50,528.45	51,842.19
Actual commitment on existing scheme*	20,000.00	8,000.00	16,000.00	0.00	0.00
TOTAL SPEND	37,765.63	48,886.50	74,365.55	76,725.87	78,720.74
SURPLUS	33,296.88	23,863.50	275.95	143.69	147.43

Assumptions

UG intake remains constant at 50pa

Fees increase at 2.6% pa

Difference is calculated at 2.6% pa

Bursary award remains constant at 4k + 2.6% pa

* surplus is so large due to currently supporting only 5 students instead of target of 12 in 2008/09, will drop to 2 instead of 8 in 2009/10 although new awards for 2008/09 still unconfirmed as of 28/10/08