



**The University of Liverpool**  
**Access Agreement – 2009/10-2010/11**  
**July 2008**

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## 1. Introduction

This two year Access Agreement is designed to cover the period 2009/10-2010/11 and identifies a range of activities that are being delivered by the University of Liverpool to support the institutional mission to widen participation for both undergraduate and postgraduate students.

It is assumed that during the period of this agreement the undergraduate fee cap will not be lifted, although it is anticipated that a review of the fee cap will be taking place and that further communications regarding changes to the maximum fee level will be communicated to universities in due course.

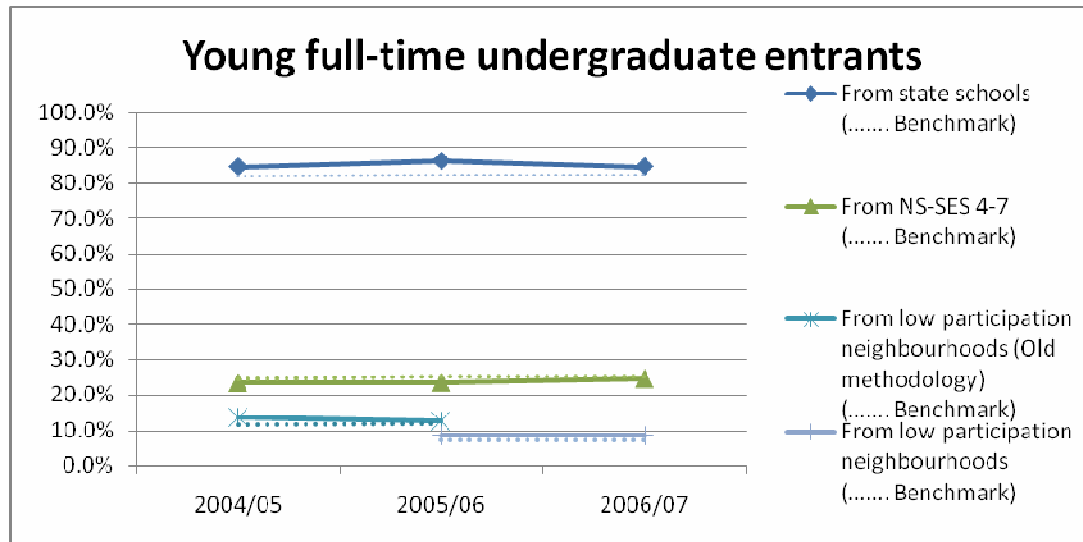
The University has taken this opportunity to alter radically the range of bursaries and scholarships that are available to students entering the University in 2009 and 2010; students who entered the University before this date will be subject to the terms of the previous Access Agreements.

This agreement includes the arrangements for students from the Lancashire and Cumbria Medical and Dental Consortium. Given the singular nature of the Medical and Dental Consortium's provision and ethos, it has been agreed that, while sharing a common fees structure with the University of Liverpool, it should have a separate bursary scheme and articulate its approach to access separately. Details of this are attached as Appendix 1 and currently relate to the 2008 intake. An updated version of the Consortium's bursary for 2009 entry will be available in September 2008. .

## 2. Access Performance

The University of Liverpool is proud to be one of the most accessible Russell Group universities. It exceeded its benchmarks for the recruitment of young, full-time, first degree entrants from state schools and colleges and for the recruitment of students from low participation neighbourhoods in 2006/07.

However, future focus will also be on the recruitment of students from socio economic classes 4, 5, 6 and 7, as the University, in line with the rest of the Russell Group, is currently falling slightly short of its benchmark in this area.



According to HEFCE Polar Data, participation across the five LEA wards which comprise Greater Merseyside ranges from as low as 16% in Knowsley, which is the fifth lowest nationally, to 34% in Sefton, although the University recruits almost 27% (HESA 07/08) of its total intake annually from the Greater Merseyside region.

### **3. Fee Limits – 2009**

#### **3.1 Standard fee limit**

For 2009/10 entry the University of Liverpool will charge the maximum allowable fee for all eligible undergraduate courses, except those detailed in 3.2 and 3.3 below.

#### **3.2 Fee for the Foundation Year of Specified Courses**

The fee for the Foundation Year of specified courses based at Carmel College, St Helens, Birkenhead Sixth Form College or St John Rigby College, Wigan, will be £1,225. In 2009/10 this will rise in line with inflation.

Students on the Foundation Year of these programmes which are not subject to the full fee will remain eligible for the Liverpool Bursary in the same way as all other students; further details can be found in section 4.1.1.

#### **3.3. Fee for the Placement Year of Four Year Programmes**

The fee for the placement year, where students spend either a full year abroad or on a placement in industry, will be only £625. In 2009/10 this will rise in line with inflation.

Students undertaking the placement year who are eligible for any of the following awards will receive 50% of the relevant award(s) during the placement year:

- Liverpool Bursary;
- Liverpool Opportunity and Achievement Scholarship;
- Liverpool Scholars Award;
- North Liverpool Academy Scholarship;
- Attainment Scholarship.

Further details are provided in section 4.1.1.

### **4. Widening Participation and Recruitment Strategy**

The University's Widening Participation Strategy is delivered primarily by the Educational Opportunities Team who work closely with the Student Recruitment and Admissions Team and with a range of schools and colleges both across Greater Merseyside and nationally. Further details of these activities are provided in sections 4.2, 4.3 and 4.4.

#### **4.1 Financial Support Package 2009**

In order to provide high levels of support to identified students, the University is committing approximately £6m annually (around one third of additional fee income) to support both undergraduate and postgraduate students from the following target groups, to receive bursaries and other financial support:

- Students from lower socio-economic groups currently under-represented in higher education;
- Students from lower income households;
- Students from the Greater Merseyside sub-region;
- Students from lower income households who have excellent attainment;
- Students from schools and colleges where there is limited progression to Higher Education;
- Students in identified vocational subject areas who have excellent attainment.

##### **4.1.1 Undergraduate Students**

A wide range of awards are available for undergraduate students; some means-tested, some recognise excellent attainment and some recognise excellent attainment but are also means-tested.

Type of Award	Target Group	Amount p.a.
The Liverpool Bursary	All Home students who are eligible to pay fees (other than those with non-exempt ELQs) from households with incomes less than £25,000 per annum.	£1,400
The Liverpool Opportunity and Achievement Scholarship	All Home students who are eligible to pay fees (other than those with non-exempt ELQs) from households with incomes less than £20,817 per annum (this figure is expected to rise for 2009 entry) achieving 3 x A level grades AAB or equivalent.	£4,000
The Liverpool Scholars Award	Students in Greater Merseyside who have participated in the University's Scholars programme.	£1,500
The North Liverpool Academy Scholarships	Students progressing to the University from the North Liverpool Academy.	£1,500
Attainment Scholarships	Undergraduate HEU and International students, achieving AAB at A level or equivalent on specified programmes in one of the following areas: <ul style="list-style-type: none"> <li>• Aerospace Engineering</li> <li>• Avionic Systems</li> <li>• Engineering</li> <li>• Materials Science Engineering</li> <li>• Mechanical Engineering</li> <li>• Medical Electronics</li> <li>• Mechatronics</li> <li>• Civil Engineering</li> <li>• Electrical Engineering and Electronics</li> <li>• Chemistry</li> <li>• Physics</li> <li>• Computer Science</li> <li>• Earth and Ocean Sciences</li> <li>• Biological Sciences</li> <li>• Modern Languages</li> <li>• Geography</li> </ul> Students must achieve an average of 70% or more at the end of Years One and Two to qualify for funding for the duration of their degree programme.	£1,500

#### 4.1.2 Postgraduate Students

Additionally, in order to further support University of Liverpool students wishing to progress to postgraduate study, the University is offering two new postgraduate awards.

Type of Award	Target Group	Amount p.a.
The Liverpool Outstanding Student Awards	Students graduating in 2008/09 and 2009/10 from the University of Liverpool who subsequently progress onto either a Master's or research programme at the University of Liverpool, who achieved a <b>first class honours</b> degree and who have additionally been in receipt of the <b>Liverpool Bursary</b> can apply for this Outstanding Student Award. 10 awards will be made annually. Pro-rata awards will be made for part-time study.	£10,000 (one off payment)
The Liverpool Postgraduate Loyalty Award	Students graduating in 2008/09 and 2009/10 from the University of Liverpool who subsequently progress onto either a Master's or research programme at the University of Liverpool and who achieved a first class honours or 2.1 degree and who have additionally been in receipt of the <b>Liverpool Bursary</b> will be eligible for this award. Pro-rata	£1,500

awards will be made for part-time study.
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#### **4.1.3 Other Support Available to Students**

The University will continue to target bursary support to students resident in the Merseyside area through the established John Lennon Scholarships and Hillsborough Memorial Bursaries. These awards recognise the low level of participation in Higher Education in the Merseyside sub-region and are targeted to students from lower income families.

#### **4.1.4 Detailed Arrangements**

The University's bursary arrangements will apply to all UK students who are eligible to pay fees (other than those with non-exempt ELQs) provided that the appropriate means-testing information is in place.

The University's bursaries and scholarships will be paid to eligible students in instalments, subject to satisfactory attendance. The University uses the Higher Education Bursary and Scholarship Scheme (HEBSS) offered by the Student Loans Company to administer the Liverpool Bursary. All other scholarships and bursaries are administered by the University.

## **4.2 Outreach Activities**

### **Widening Participation Initiatives**

The University of Liverpool provides a range of widening participation activities and works with over 8,000 young people a year, from Years 5-12. These activities are targeted at schools where there is not a strong tradition of progression to higher education, and includes residential and non-residential summer schools, study skills and revision sessions, and visit days. The majority of this work is with entire year cohorts of young people in primary and lower secondary schools and becomes more targeted, with smaller numbers of individual learners, in older school year cohorts. The University of Liverpool has a specific programme of activity aimed at Looked After Children and has been awarded the Frank Buttle Trust Quality Mark for its Plan of Commitment to Care Leavers.

In order to support the delivery of outreach activities associated with this Access Agreement the University currently funds 5 staff posts within the Educational Opportunities Team. The total salary costs for these staff posts are £173,153.

In February 2008, the University re-located its Educational Opportunities Team to the newly opened Victoria Gallery and Museum. This provides office, training space and a small science laboratory for the Team and is complemented by a School Science Laboratory based in the Department of Chemistry. This facilitates work with groups of young people on campus, using the science laboratories and the museum exhibits to support a progression curriculum with local schools.

In addition to its self-funded outreach work, the University works closely with Aimhigher Greater Merseyside and, from August 2008, will be the lead higher education institution for the Aimhigher partnership. As part of its contribution to Aimhigher Greater Merseyside, and in line with the plan agreed with HEFCE, the University will provide in-depth support to 12 local schools to develop and deliver a progression curriculum designed to support entry to HE for non-traditional entrants. These schools will be identified by the Greater Merseyside Borough Co-ordinators.

The University of Liverpool has developed, and is delivering, the National Primary Network which is supporting universities and colleges across the country to deliver aspiration-raising activities for primary age young people, their families and teachers.

The University of Liverpool is committed to ensuring that all its students complete their studies and are successful in their progression on to further work or study. A peer mentoring scheme and learning skills support which includes web-based materials, some one-to-one support and staff development, helps students to progress successfully through their studies. This is complemented by a range of support services, including:

- Pre-entry support and guidance for mature students;
- Specialist help and support for students with disabilities;
- An employer mentoring scheme for students who are at a disadvantage in the labour market, for example, black and minority ethnic students, students with disabilities, mature students, and those who are the first in their family to enter higher education;

- Opportunities for accessing part-time work to fit in with the requirements of the degree course.

#### **Target Schools and Colleges**

The Education Liaison and Events Team takes a proactive approach to working with 115 target schools and colleges (which in 2008 accounted for 39% of all acceptances). These target schools and colleges are made up of the following types:

- State schools - 53%
- Sixth form colleges - 24%
- FE colleges -14%
- Independent schools - 9%.

These target schools and colleges are kept informed of the range of bursaries and scholarships available from the University together with developments in the criteria required for admission.

#### **4.3 Fair Admissions**

The University of Liverpool is nationally recognised as one of the Russell Group leaders in widening participation to Higher Education and supports the principles of fair and transparent admissions.

The University recognises a wide range of progression routes and seeks to ensure that applicants from non-traditional backgrounds are given every opportunity to demonstrate their potential to succeed at the University of Liverpool.

Admissions criteria, which are publicly available via the departmental admissions policies published on the University's website, provide for individual circumstances to be taken into account when they are raised and evidence of their impact is provided, either via the personal statement on the UCAS form or via the reference, to ensure fairness and transparency.

Additionally, a wide range of non-traditional qualifications are accepted for entry to many of our programmes. For adults living locally who want to return to full-time education and may have no formal qualifications, the University offers a 'Go Higher' access programme. This is a one year, part-time course in two pathways, Arts and Social and Environmental Studies. After successful completion of 'Go Higher', participants are eligible to apply for a wide range of University of Liverpool degrees.

#### **4.4 Assisted Admissions**

##### **The Liverpool Scholar**

In 2008 the University established a new assisted admissions programme 'Scholars', with Year 12 students currently studying in one of 19 designated Greater Merseyside Schools. To participate in this programme, students have to meet the following criteria:

- Be part of an identified under-represented social group in HE
- Be in receipt of an Educational Maintenance Allowance
- Have no parental history of participation in HE.

Students accepted onto this programme participate in a number of academic workshops, are assigned an academic tutor, given revision support from the University, and complete a piece of academic work. Following successful completion of the programme students receive:

- Where appropriate, a differentiated offer, reduced by up to 40 UCAS Tariff points;
- The guaranteed offer of a place to study at the University of Liverpool in 2009, although not necessarily for an individual's first choice of programme.

Scholars who enter full-time undergraduate study at Liverpool will receive as a minimum, The Liverpool Bursary, as well as an additional non-repayable Scholars Scheme bursary of £1,500 for every year of their studies.

### **The Lifelong Learning Network**

The University of Liverpool, in collaboration with local Further and Higher Education providers, has created a Year 0 foundation programme for Home/EU students that leads to access onto the following programmes at the University of Liverpool:

- Medicine
- Dentistry
- Nursing
- Diagnostic Radiography
- Occupational Therapy
- Orthoptics
- Physiotherapy
- Radiotherapy

The programme is targeted at applicants with significant workplace experience or people with related vocational rather than traditional A level qualifications. Successful completion to the specified standard of this one-year foundation programme ensures automatic progression onto the programmes listed above, offered by the University of Liverpool.

### **5. Provision of Information to Students**

The Student Finance Information Booklet (SFIB) is an annual publication, designed to advise all potential students of the University's position on fees, bursaries and scholarships and other financial support available to them. This booklet is available upon request, at the University-wide Open Days, the Post Application Visit Days and is automatically sent out to all applicants as part of the 'Applicant Information Offer Pack'. All the details contained in this booklet are available on the University's web site.

The University's target schools and colleges also receive annual copies of this booklet and full details of finance issues are regularly presented to students in schools and colleges across the North West.

In addition, the University has a dedicated team of student support staff who provide more in-depth advice to individual students on a case by case basis.

### **6. Milestones**

**6.1.** The University performs well in relation to comparator institutions and its HESA performance indicator benchmarks in the area of widening participation, particularly in respect of recruitment, exceeding its benchmarks for the proportion of students recruited from state schools and from low participation neighbourhoods. It also has an excellent record in retention of students given the mix of students recruited. The University is committed to maintaining its current position and if possible improving recruitment from the socio-economic classes 4, 5, 6, and 7 and it is anticipated that the assisted admissions programme Scholars and the Lifelong Learning Network together with the introduction of the new Opportunity and Achievement Scholarships will assist with this. The University does however recognise that it will be difficult to enhance its performance much further, given the situation of its main comparators.

**6.2** The University uses the performance indicators produced by HESA on annual basis to monitor progress against objectives at an institutional level.

**6.3** The University has also developed a series of internal recruitment, progression and completion indicators which identify performance based on ethnicity, gender, age on entry and domicile. Scrutiny of these internal performance indicators on an annual basis provides further complementary information in assessing progress against objectives relating to target groups of Greater Merseyside based students and black and minority ethnic students, and is now produced for each academic department.

**6.4** The University also uses data on the number of students in receipt of a bursary as a key indicator of participation from low income households. Using the 2006 figures as a baseline, an annual assessment is made of numbers, broken down by subject area, to ensure that the University maintains the baseline figure for the period covered by this Access Agreement.

**6.5** The University also undertakes an annual review of its mechanisms for administration of the bursary and scholarships schemes in order to ensure that this administration is effective, timely and efficient.

**6.6** The University continues to work with regional partners, as a member of the Greater Merseyside IAG partnership, to ensure that progression routes into the University for under-represented groups are transparent and equitable.

**6.7** Appropriate training for all staff engaged in recruitment and admissions activities is provided to ensure that the needs of under-represented groups are being met. This training is reviewed and updated annually.

## **7. Institutional Monitoring Arrangements**

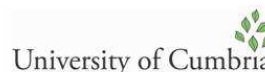
**7.1** The University will use its existing monitoring arrangements to ensure that progress is being assessed appropriately. An annual assessment of progress is to be made through the University's Learning and Teaching Committee, which has overall responsibility for this area, through Sub-Committees and Groups where necessary.

**7.2** In addition, regular monitoring points throughout the year will be identified whereby the outreach support team and study skills support team assess progress at departmental level, informed by qualitative and quantitative management information.

**7.3** This consideration will form the basis of the University's annual report to OFFA.



## Cumbria and Lancashire Medical and Dental Consortium



Partners in medical and dental education

### Appendix 1

#### CONSORTIUM BURSARY SCHEME

##### Description of the Consortium Bursary Scheme for incorporation into the University of Liverpool Access Agreement (figures applicable to 2008 intake)

HEFCE and the Department of Health have allocated medical and dental student numbers to a Consortium of the University of Liverpool, Lancaster University, the University of Central Lancashire and the University of Cumbria. Since each of the four HEIs has its own Access Agreement and bursary scheme and the Consortium has a distinctive widening participation and local recruitment agenda, the Consortium Project Board has agreed that it would wish to have a Consortium bursary scheme.

The students will be registered with the University of Liverpool, will be returned to HEFCE and HESA as University of Liverpool students and will graduate with Liverpool degrees. This Bursary Scheme should therefore be incorporated in the University of Liverpool Access Agreement.

All teaching however will take place in the HEIs and NHS in Cumbria and Lancashire. Lancaster University will take the local lead for medical education and the University of Central Lancashire will take the lead for dental education. The lead institutions will be responsible for the administration of the bursary scheme for the respective groups of students, under the auspices of the Consortium.

The consortium students fall into two distinct categories:

- i) Medical students on a five year MBChB programme;
- ii) Dental students on a Four Year Graduate Entry BDS programme.

The medical students are eligible to apply for an NHS bursary for Year 5 of their studies, and the NHS will pay their fees for that year. The dental students are eligible to apply for an NHS bursary in Years 2, 3 and 4, and the NHS will pay their fees for those years of study; however, the dental students are not entitled to a Higher Education Maintenance Grant or an NHS bursary or to a fee loan in Year 1 of their studies. The financial packages available for the two categories of student and consequently their support needs differ significantly.

#### 1 Fee Limits

The Consortium proposes to charge a fee of £3,145 for these courses, in line with the University of Liverpool and the other partners in the Consortium.

The Consortium expects that this fee limit will rise with inflation on an annual basis, through regulations published by the government each year. Information on the level of fees will be given to applicants and students annually; further information is available in section 4 of this proposal.

##### 1.1 Amount of Additional Fee Income to be spent on Access Measures

The Consortium has a commitment to diversity in the student population. It has determined that the proportion of additional fee income to the Consortium to be spent on access measures will be approximately 40%.

##### 1.2 Bursaries and other Financial Support for Students

- i) The Consortium has identified the following target groups to receive bursaries and other financial support:

- Students from the Cumbria and Lancashire area from lower socio-economic groups currently under-represented in higher education;
  - Students from lower income households.
    - Students from lower income households with child dependants, particularly in the light of their need as students on clinical programmes to attend irregularly timetabled clinical placements, at unsocial hours.
- ii) In addition, due to the extent of outreach education in the curricula, each student will receive a laptop computer to ensure that they are able to access Consortium electronic facilities regardless of their location.
  - iii) The Consortium's bursary arrangements will apply to all UK students provided that the appropriate means-testing information is available.
  - iv) The Consortium will provide for all medical students with a residual household income of below £18,360 a bursary of £1,330 per year.
  - v) In addition, the Consortium will provide each medical student with a residual household income of below £18,360 with the sum of £510 for each dependent child under 5, and £305 for each child aged between 5 and 11.
  - vi) In addition, the Consortium will provide each medical student with a residual household income of below £18,360 who enters the course from a designated progression route with a further £410 bursary. Appropriate progression routes offered in the Cumbria and Lancashire area will be designated by the Consortium, and this information publicised.
  - vii) The Consortium will provide for all medical students with a residual household income between £18,360 and £39,905 with a bursary of £510 per year.
  - viii) In addition, the Consortium will provide each medical student with a residual household income between £18,360 and £39,905 with the sum of £255 for each dependent child under 5, and £205 for each child aged between 5 and 11.
  - ix) In addition, the Consortium will provide each medical student with a residual household income between £18,360 and £39,905 who enters the course from a designated progression route with a further £255 bursary. The Consortium will provide for all Year 1 dental students with a residual household income of below £18,360 with a bursary of £2,050 for that year.
  - x) In addition, the Consortium will provide all Year 1 dental students with a residual household income of below £18,360 with the sum of £510 for each dependent child under 5, and £305 for each child aged between 5 and 11.
  - xi) The Consortium will provide for all Year 1 dental students with a residual household income between £18,360 and £39,905 with a bursary of £1,025 for that year.
  - xii) In addition, the Consortium will provide all Year 1 dental students with a residual household income between £18,360 and £39,905, with the sum of £255 for each dependent child under 5, and £205 for each child aged between 5 and 11.
  - xiii) Students will also be eligible to apply for support from a hardship fund maintained by their lead institution.
  - xiv) The Consortium's bursaries will be paid to eligible students in instalments, subject to satisfactory attendance. The Consortium will use the assessments made available from the Student Loans Company to ensure that all eligible students receive the appropriate level of bursary.

- xv) The Consortium will raise the bursary level as appropriate to ensure that no gap is created between the fee charged and the support available, as a result of inflation.

## **2 Provision of Information to Students**

Information about the Consortium's support for students will be provided in the course leaflets, and on the Consortium website and the websites of the lead institutions for the programmes.

## **3 Outreach Work**

**3.1** The outreach work undertaken by the partner institutions in the Consortium is outlined in their individual Access Agreements.

**3.2** Work that has been undertaken so far that is specific to the Consortium includes the introduction by Lancaster University, in collaboration with the University of Liverpool, of a Pre-Medical Studies programme designed to provide an entry route to medicine for intellectually able and appropriately committed students who would not normally be offered a place on a medical degree because of their choice of A level subjects or circumstances that have affected their performance. As part of the programme, students attend a programme offered by the local Hospitals Trust designed to enable them to gain knowledge and experience of careers in the NHS. Successful completion of the programme also enables direct second year entry to a number of degrees in the biosciences at Lancaster.

**3.3** The University of Cumbria offers an Access programme for Health and Medical Sciences, which provides places on the medical degree for a specified number of students who are successful at interview and perform at the designated level on the programme.

**3.4** Direct outreach work is less appropriate for the Graduate Entry dental programme. However, since applications are encouraged from graduates in the North West, Cumbria and Lancashire, the population of graduate applicants is fed by the outreach work of the local HEIs.

## **4 Milestones**

**4.1** The Consortium will use the numbers of students eligible for full or partial Consortium bursaries as a key indicator of participation from low income households.

**4.2** The number of students from low income households with child dependants will be an indicator of the Consortium's ability to attract mature students.

**4.3** The number of students entering from designated progression routes will be an indicator of the Consortium's ability to attract students from non-traditional routes.

## **5 Consortium monitoring**

A report on the bursaries and student support provided to Consortium students will form part of the annual report to the Consortium Management Board. An annual assessment of the bursary scheme will be made by the Consortium Executive Committee.